PI: Jane Greenberg, Assistant Professor School of Information and Library Science, University of North Carolina at Chapel Hill janeg@ils.unc.edu

Activity Plan for Section 4.2 of the LC Bibliographic Control Action Plan

Project title: Recommended Functionalities for Automatic Metadata Generation Applications

- 1. A Metadata Generation Task Force (MGTF) will be created.
 - The MGTF will include persons with expertise in bibliographic control and metadata generation, with an interest in furthering the development and use of automatic metadata generation applications.
- 2. The Principle Investigator (PI), with the support of the MGTF, will:
 - 2.1 Evaluate current automatic metadata generation applications.
 - 2.2 Survey metadata creators about functionalities they would like supported by automatic means.
- 3. Results of these two analyses (2.1 and 2.3) will be incorporated into a final report.
- 4. The final report will be endorsed by the MGTF and be made publicly accessible via the Library of Congress.

GANTT CHART, October 2003 through September 2004

Task	Ο	N	D	J	F	М	Α	М	J	JI	Α	S
- Create Metadata Generation Task Force (MGTF).		'		"	'	'''	, ,	'''	Ü	01	, `	J
- Create project Web page, as an extension of the												
Metadata Generation Research project Web page:												
http://ils.unc.edu/~janeg												
- Evaluate current automatic metadata applications												
including library OPAC systems and create matrix												
for the survey.												
- Prepare survey materials, and submit them to the												
University's IRB (Internal Review Board) for												
approval.												
- Conduct survey of preferred automatic metadata												
generation functionalities.												
- Review survey results- Begin writing draft final												
report.												
- Complete a draft final report.												
- Have the MGTF review and provide feedback on												
the final report.												
- Incorporate comments of the MGTF and produce												
the final report.												
- Distribute to final report to the library /												
bibliographic control community, and other												
communities actively involved in metadata												
generation.												